



**Checklist for a German national visa**  
**- family reunion for spouses -**

Before filling out the application form and booking an appointment, please prepare the following documentation for your visa:

<input checked="" type="checkbox"/>	
<input type="checkbox"/>	Valid <b>passport</b> (issued within the last 10 years and valid for at least another year as of date of visa application; passports with observations regarding name, date of birth, place of birth and sex cannot be accepted); passport must have at least two empty pages
<input type="checkbox"/>	<b>Application form &amp; declarations</b> duly signed
<input type="checkbox"/>	<b>Personal covering letter</b> explaining the exact purpose and duration of stay
<input type="checkbox"/>	<b>Copy of <u>all</u> pages of your passport</b> (A4 size copy)
<input type="checkbox"/>	<b>Copy of <u>all</u> pages of your spouse's passport</b> (A4 size copy)
<input type="checkbox"/>	<b>Certificate of residence ("Meldebescheinigung")</b> of the spouse living in Germany, <u>not older than 6 months</u>
<input type="checkbox"/>	<b>Copy of spouse's residence permit</b> , if applicable
<input type="checkbox"/>	<b>Proof of marriage:</b> a) if the marriage was performed according to the Hindu Marriage Act: - marriage certificate (registration) - temple certificate from the Mandir / Gurudwara - conversion certificate, if applicable - several photographs showing that the essential rites have been performed  b) if the marriage was performed according to Shariat Law: - Nikahnama - Marriage certificate (registration) - conversion certificate, if applicable - several photographs (i.e. bridal couple signing Nikahnama, Kazi, witnesses)  c) if the marriage was performed according to Special Marriage Act ("Court Marriage", "civil marriage"): - Certificate of Marriage according to Section 13 Special Marriage Act - if available photographs of marriage or function  d) if the marriage was performed according to the Christian Marriage Act: - marriage certificate issued by licensed Church - conversion certificate, if applicable  e) if the marriage did not take place in India or Germany: marriage certificate with apostille
<input type="checkbox"/>	<b>Birth certificate</b> issued under the "Births and Deaths Registration Act", 1969
<input type="checkbox"/>	<b>Matriculation Certificate</b> or Middle School Board Certificate or school leaving certificate including the date of birth
<input type="checkbox"/>	<b>Proof of Residence in India</b> (Ration card of the applicant covering the past 4 years or Aadhaar Card (unique identification card) or Voter's ID

<input type="checkbox"/>	<b>Divorce judgment and decree of all former marriages of both spouses</b> , if applicable, German divorce judgment with “Rechtskraftvermerk”, which confirms that the judgment is final
<input type="checkbox"/>	<b>Certificate of death of former spouse</b> , if applicable
<input type="checkbox"/>	<b>Academic degree certificate</b> , if applicable
<input type="checkbox"/>	<b>Proof of German knowledge (A1 level)</b> Please note that – under certain circumstances - there are exemptions from this requirement. For further information please refer to <a href="#">“Information on German language requirement”</a>
<input type="checkbox"/>	Copy of the valid <b>employment contract and salary slips of the last three months</b> of the spouse living in Germany, mandatory if spouse is an EU citizen (except German citizens)
<input type="checkbox"/>	<b>4 passport pictures</b> according to biometric specifications, not older than 6 months
<input type="checkbox"/>	<b>Demand Draft for verification of documents</b> , unless all documents have been verified before <a href="#">Click here</a> to find out about the charges for the verification of all documents of Indian origin. The verification procedure will be initiated and carried out by the Embassy or the locally competent Consulate. The process of verification takes between 8 to 12 weeks.
<input type="checkbox"/>	<b>For MUMBAI only – Please present the following additional documents:</b> Invitation letter of spouse, spouse’s employment contract, spouse’s salary slips of the past three months, lease deed (if spouse is already residing in Germany) Kindly also bring your marriage photo album along.

Please prepare two identical application sets consisting of copies of the above-mentioned documents and bring all your original certificates along. Please DO NOT staple any documents.

In case a document is not written in German or English, it has to be submitted together with an English translation.

Please note that the German Missions reserve the right to ask for additional documents or, in rare cases, further investigations of certificates, for which additional fees would be charged.

As your application will also be forwarded to the competent immigration authorities in Germany, processing will take at least three months. Please be informed that regular status enquires during the first three months after your application can not be answered.

Please ensure that you have family health cover through your spouse. Until health cover has been established you might want to take out a travel health insurance (Kindly refer to [www.india.diplo.de/visa](http://www.india.diplo.de/visa) to find out about the travel health insurances accepted).

Submission of the above-mentioned documents does not guarantee that a visa is granted. Submission of incomplete documentation or refusal to appear for a visa interview may result in the rejection of your application.

For further information please refer to [www.india.diplo.de/visa](http://www.india.diplo.de/visa).

as of 11<sup>th</sup> April 2016